

Year-end/Organizational Meeting

The Year-end/Organizational Meeting was held on Wednesday December 27th, 2023 at 6:00_{pm} in the Boardroom at Havana Glen. This meeting was advertised in the Watkins Review & Express on publish date December 20th, 2023.

Present: David Scott – Town Supervisor
 Donna Taber – Councilperson
 Brian Stamp – Councilperson
 Gloria Stigers – Town Clerk

Absent: Breana Yessman – Councilperson
 Robert Simpson – Councilperson

Others: None

Pledge of Allegiance: Supervisor Scott invited everyone present to stand and join in the Pledge of Allegiance to the Flag at 6:00_{pm}

Resolution #61

AUTHORIZATION TO TRANSFER FUNDS

On motion of Supervisor Scott, seconded by Councilperson Stamp, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that the Bookkeeper to Supervisor has authorization to reclassify payroll expenses incorrectly charged to Highway Funds and place them in the General Fund PARKS and further authorize transfer of funds:

Decrease DB5110.1 – \$17,478.⁰⁰

Decrease DB9030.8 – \$1,340.⁰⁰

Increase A7110.1 – \$17,478.⁰⁰

Increase A9030.8 – \$1,340.⁰⁰

Resolution #62

BUDGET AMENDMENTS

On motion of Councilperson Taber, seconded by Councilperson Stamp, the following resolution was

Adopted: Ayes – 3 Noes – 0

RESOLVED that the Bookkeeper to Supervisor be authorized to make the following Budget Amendments:

2023 Budget Modifications General Fund (A)				
Appropriation Code	2023 Budget as modified	Increase	Decrease	New 2023 Budget as modified
A1110.40 TOWN JUSTICE MISC	\$1,000.00	\$218.00		\$1,218.00
A1110.41 TOWN JUSTICE PHONE	\$600.00	\$40.00		\$640.00
A1220.40 SUPV MISC	\$650.00	\$313.06		\$963.06
A1320.4 AUDIT CPA	\$3,800.00	\$200.00		\$4,000.00
A1355.4 ASSESOR JOINT SHARE	\$12,565.00	\$485.00		\$13,050.00

A1320.1 BOOKKEEPER TO SUPV	\$1,000.00	\$1,975.00		\$2,975.00
A1410.43TOWN CLERK POSTAGE	\$1,400.00	\$332.00		\$1,732.00
A1680.4 SHARE SOFTWARE	\$3,000.00	\$565.00		\$3,565.00
A1680.41 SHARED-COMPUTER MAINT	\$1,650.00	\$14.50		\$1,664.50
A3310.2 TRAFFIC STRIPING	\$2,500.00	\$2,500.00		\$5,000.00
A5010.46 MEMBERSHIP DUES	\$250.00	\$649.00		\$899.00
A5132.41 GARAGE ELECTRIC	\$3,500.00	\$200.00		\$3,700.00
A7110.40 PARKS MISC	\$6,000.00	\$1,070.00		\$7,070.00
A7110.41 PARKS ELEC	\$1,600.00	\$700.00		\$2,300.00
A7110.42 PARKS WATER	\$1,400.00	\$118.00		\$1,518.00
A7510.41 MUSEUM SUPPORT	\$450.00	\$25.00		\$475.00
A8020.4 CODIFICATION	\$2,000.00	\$1,000.00		\$3,000.00
A1990.4 CONTINGENT ACCOUNT	\$14,000.00		\$10,404.56	\$3,595.44
A9030.8 FICA	\$11,719.00	\$2,000.00		\$13,719.00
A9010.8 RETIREMENT	\$15,500.00		\$2,000.00	\$13,500.00
	\$84,584.00	\$12,404.56	\$12,404.56	\$84,584.00
To transfer underbudgeted accounts				
	2023 Budget Amendments General-Outside Town(B)			
Appropriation Code	2023 Budget as modified	Increase	Decrease	New 2023 Budget as modified
B3620.40 SAFETY INSPECT.TRAINING	\$450.00	\$1,550.00		\$2,000.00
B3620.42 SAFETY INSPECTION PHONE	\$600.00	\$100.00		\$700.00
B3620.41 ICC MEMBERSHIP	\$145.00	\$15.00		\$160.00
B8160.4 LANDFILL SHARE	\$3,600.00		\$1,665.00	\$1,935.00
				\$0.00
	\$4,795.00	\$1,665.00	\$1,665.00	\$4,795.00
To transfer surplus budgets to underbudgeted accounts				

	2023 Budget Amendments Highway Townwide (DA)				
Appropriation Code	2023 Budget as modified	Increase	Decrease	New 2023 Budget as modified	
DA5130.4 MACHINERY CONTRACTUAL	\$17,500.00	\$6,000.00		\$23,500.00	
DA5130.2 EQUIPMENT	\$60,000.00		\$8,700.00	\$51,300.00	
DA5142.1 SNOW PAYROLL	\$85,703.00	\$2,500.00		\$88,203.00	
DA9030.8 FICA	\$6,598.00	\$200.00		\$6,798.00	
				\$0.00	
	\$169,801.00	\$8,700.00	\$8,700.00	\$169,801.00	
				0	
To transfer surplus budgets to underbudgeted accounts					

Resolution #63

PAYMENT OF BILLS

On motion of Supervisor Scott, seconded by Councilperson Taber, the following resolution was

Adopted: Ayes – 3 Noes – 0

RESOLVED that the bills on Abstract #013 be paid in the following manner, after proper audit:

- General: \$17,711.⁴⁶
- Highway: \$16,373.⁸⁹

Organization Portion of Meeting

(The same people were present for this portion of the meeting)

Resolution #64

2024 ORGANIZATIONAL DECISIONS

On motion of Councilperson Taber, seconded by Supervisor Scott, the following resolution was

Adopted: Ayes – 3 Noes – 0

RESOLVED that the following organizational decisions for 2024 be accepted as read:

- Time and Day of Meetings: Second Tuesday of the month at 7:00_{pm} except Holidays and if posted otherwise
- Official Newspaper: Watkins Review & Express
- Official Depository: Chemung Canal Trust Company
- Mileage Rate: \$0.⁶⁷ per mile
- Town Officials are approved to attend meetings, conferences, and trainings that are Town related and fee will be covered by the Town

Resolution #65

APPOINTMENTS

On motion of Supervisor Scott, seconded by Councilperson Stamp, the following resolution was

Adopted: Ayes – 3 Noes – 0

RESOLVED that the following appointments be accepted as read:

- Deputy Clerk/Tax Collector – Staci Coston
- Building Inspector III – Rick Carroll
- Planning Board – Sherry Habbershaw
- Historian – Eleanor Lattin
- Attorney – Robert Halpin
- Landfill – Brian Stamp
- Seneca Watershed – James Howell

Next Regular Meeting: Tuesday January 9th, 2024 at 7:00_{pm}

Adjourn: On motion of Supervisor Scott, seconded by Councilperson Taber, with all-in-favor, the Year-end/Organizational Meeting be adjourned at 6:06_{pm}

Respectfully Submitted: _____ Gloria Stigers, Town Clerk