

## Regular Meeting October 8<sup>th</sup>, 2024

The regular meeting was held Tuesday October 8<sup>th</sup>, 2024 at 7:00<sub>pm</sub> in the Boardroom at Havana Glen

**Present:** David Scott – Town Supervisor  
Donna Taber – Councilperson  
Robert Simpson – Councilperson  
Breana Yessman - Councilperson  
Brian Stamp – Councilperson  
Michael Croft – Councilperson  
Gloria Stigers – Town Clerk

**Absent:** Richard Carroll – Building Inspector III

**Guest(s):** Adam Mahnke, Odessa Fire Chief  
Amanda Demaria, Town’s Grant Manager

**Pledge of Allegiance:** Supervisor Scott invited everyone present to stand and join in the saying of the Pledge of Allegiance at 7:00<sub>pm</sub>

### Resolution #51

#### READING OF MINUTES

On motion of Councilperson Taber, seconded by Councilperson Simpson, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that the minutes from September 10<sup>th</sup>, 2024 meeting be accepted as read

### Resolution #52

#### PAYMENT OF BILLS

On motion of Councilperson Yessman, seconded by Councilperson Taber, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that Abstract #010 be paid in the following manner, after proper audit:

- General: \$18,752.<sup>60</sup>
- Highway: \$33,364.<sup>77</sup>
- Trust & Agency: \$1,008.<sup>39</sup>

**Guest(s):** Odessa Fire Chief, Adam Mahnke, updated the Board on the happenings of the Fire Department becoming a District. He stated that Hector has now contracted with Mecklenburg and now since they are out of forming the District the Public Hearing that was set for Wednesday September 18<sup>th</sup>, 2024 will now just be a meeting with the remaining Town’s to set a different Public Hearing date. He informed Supervisor Scott that he should contact Village of Odessa Mayor, Jerry Messmer, for a 2025 contract price.

Amanda Demaria, the Town’s Grant Manager, updated the Board on the progress of the Park Project. An informational meeting was held before the regular board meeting and only three people attended. HUNT is still working with Amanda Marsh, NYS Parks and Recreation’s Grant Administrator, to make sure the survey has everything on it that they need (i.e.; easements and deeds). Once the survey is accepted, the contract will be signed and then the Town will be permitted to bid out for engineering on the lower bath house. We should be able to bid out for the paving in the beginning of the year. The Park Project is projected to be finished by the end of 2025. The project will also include two, maybe three, new signs and the removal of trees. A tree study is to be done through funding that the Village received. A study will be done on the trees within the park and they will let us know what trees look healthy, which ones need to be removed immediately and which trees may need to be removed in the future. Any work the Town does will count as part of our 40% match, which we are using our ARPA funds to cover our portion.

Amanda also talked about the Climate Smart and Clean Energy Program. The Village participates in this program. Amanda provided a handout to the Board that shows funding and improvements that the Village has received through this program. This is the same program that they are receiving the, above mentioned, tree inventory from. They also have put up purple garbage cans in a couple locations within the Village for composting. Amanda informed the Board that the Village is interested in putting one at Havana Glen for the 2025 season. This program is something that Amanda Demaria thinks is worth the Town looking into.

**Report of Town Officials and Committee Members:**

HIGHWAY: Superintendent Croft informed the Board that they've completed mowing at the landfill, the second round of roadside mowing is expected to be done by the end of October. With the help from County Highway and other Town's the shoulder work on Winton Rd has been completed. The pot holes on Rock Cabin Rd. were filled with gravel. Shoulder repairs were made on Cass, Drew, Hayes, and Fitzpatrick Hill and they plan to address the wash outs in the upcoming weeks. Superintendent Croft informed the Board that our salt storage is full, with the help of the County, and we hauled in approximately 150 ton. The new salt spreader has arrived and is ready for the winter, the F250 received four new tires and will be going in for an alignment and NYSI, the GMC 1-ton received two new front tires, the plow frames will be installed on the 10-wheelers and maintenance will be done on to prepare them for the winter season. The park will be closing in a week and they will be working on getting the park closed until the 2025 season. Superintendent Croft also informed the Board of a couple quotes that Gloria received for two different AED units. The Board decided that it is a good idea to have an AED unit accessible to the Clerk's Office, the Highway Garage, and the Park Manager and permitted Superintendent Croft and Gloria to proceed with the purchase of the AED unit and a mounted shelf not to exceed \$2,000.

SUPERVISOR: Supervisor Scott had his report for September 2024 ready for the Board to look over

JUSTICE: Justice Decker sent over his report for September 2024

CLERK: Gloria submitted her report for September 2024

BUILDING INSPECTOR III: Rick submitted his report for September 2024

LANDFILL: Brian was unable to attend the meeting but was informed by Phil Joe Smith that the landfill was mowed, by our Town, and that Emergency Management is interested in using the landfill as a staging location for a catalytic situation. Supervisor Scott stated that when the landfill does, eventually, close we will get a share of the money but he feels that the Town of Montour should receive more as our Town has been mowing it all these years.

PLANNING BOARD: Sherry submitted her minutes for September 2024

**Communications:** Received Montour House PILOT of \$3,292.<sup>96</sup>. Received Romeo Village PILOT of \$1,993.<sup>60</sup>, this is the last PILOT check unless the extend the PILOT for another ten years. Received 3<sup>rd</sup> Quarter Empire Franchise Fee of \$596.<sup>15</sup>. Received Park Lawn Care estimate from Thurston Lawn Care, LLC and Supervisor Scott will reach out and get one more estimate. The Clerk received an anonymous letter regarding their concern of how little the Assessor is available to the public. The Board looked over the letter and informed the Clerk to forward this anonymous letter to the Assessor, Jessica Ryan, to make her aware of the complaint.

**Unfinished Business:** The Board discussed the Fire District and the Humane Society. Supervisor Scott has reached out to Joel Pearson and he will be attending the Council of Governments meeting on October 24<sup>th</sup>, 2024 to talk with all the Towns

**New Business:** The Board discussed moving money to for the Park Project to pay HUNT for the survey done on the Park. The Board reviewed Scott Crane's resignation letter. Supervisor Scott informed the Board that we will need a Local Law to override the Tax Cap. Gloria advised the Board of two park refund requests. Both were approved.

**Resolution #53**

MOVE MONEY FOR PARK PROJECT

On motion of Councilperson Simpson, seconded by Councilperson Yessman, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that Supervisor Scott and/or Bookkeeper Becki Wheeler be permitted to move money from Park Reserve to Checking Account for the purpose of paying HUNT for the survey done on the Park

**Resolution #54**

RESIGNATION OF SCOTT CRANE

On motion of Councilperson Yessman, seconded by Councilperson Simpson, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that the Town accepts Scott Crane’s resignation as full-time laborer effective 10/3/24 with the understanding that he will now take the position as Town Motor Equipment Operator now that he has a CDL

**Havana Glen:** Up \$13,289.<sup>98</sup> from 2023

**Next Meeting:** The next regular meeting will be a Public Hearing to address the preliminary budget and a local law to override the tax cap. This meeting is to be held on the Thursday after election day November 7<sup>th</sup>, 2024 at 7:00<sub>pm</sub>

A budget workshop will be held on Tuesday 10/29/24 in the Boardroom at 7:00<sub>pm</sub>

Both meetings will be advertised in the Review & Express

**Adjourn:** On motion of Councilperson Stamp, seconded by Councilperson Simpson, with all-in-favor, the meeting be adjourned at 8:34<sub>pm</sub>

Respectfully Submitted: \_\_\_\_\_ Gloria Stigers, Town Clerk