

## Regular Meeting October 10<sup>th</sup>, 2023

**Present:** David Scott – Town Supervisor  
Donna Taber – Councilperson  
Robert Simpson – Councilperson  
Breana Yessman – Councilperson  
Brian Stamp – Councilperson  
Dana Bailey – Highway Superintendent  
Rick Carroll – Building Inspector III  
Gloria Stigers – Town Clerk

**Absent:** None

**Other(s):** Scott Crane, Town Laborer

**Pledge of Allegiance:** Supervisor Scott invited everyone present to stand and join in the Pledge of Allegiance to the Flag at 7:00<sup>pm</sup>

### **Resolution #43**

#### READING OF MINUTES

On motion of Councilperson Yessman, seconded by Councilperson Taber, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that the minutes from September 12<sup>th</sup>, 2023 meeting be accepted as read

### **Resolution #44**

#### PAYMENT OF BILLS

On motion of Supervisor Scott, seconded by Councilperson Simpson, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that Abstract #010, after proper audit, be paid in the following manner:

- General: \$7,883.<sup>47</sup>
- Highway: \$27,807.<sup>09</sup>
- Trust & Agency: \$798.<sup>98</sup>

**Guest(s):** None – Scott, Town Laborer, was present to experience a board meeting

### **Report of Town Officials and Committee Members:**

**HIGHWAY:** Superintendent Bailey informed the Board Members that they are working on their second round of mowing. Scott mowed the landfill which took over a week. Highway crew will start hauling sand soon for the Winter season. Havana Glen Rd. and Wicks Rd. were both chip-sealed. Superintendent Bailey also let the Board know that there is a spot on Dug Road that he would like to get fixed. However, he is out of money in the budget and would need \$23,010.<sup>00</sup> from the reserve fund in order to get that done.

### **Resolution #45**

#### TRANSFER OF MONEY

On motion of Councilperson Yessman, seconded by Supervisor Scott, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that the Town Supervisor, along with the Bookkeeper-to-Supervisor, be permitted to transfer \$23,010.<sup>00</sup> from Account #0004 Road Improvement Reserve to DB5112.2 Permanent Improvements Fund with the purpose of finishing work on Dug Road

**SUPERVISOR:** Supervisor Scott had his report for September 2023 ready for the Board to look over

JUSTICE: Judge Spaccio sent over his report for September 2023

TOWN CLERK: Gloria submitted her report for September 2023

BUILDING INSPECTOR III: Rick submitted his reports for September 2023

LANDFILL: Councilperson Stamp and Supervisor Scott attended the meeting. They discussed cleaning out trees and brush in hopes to get better drainage. There is 30 acres that was not used as landfill. Next meeting is in November and they will be moving money.

PLANNING BOARD: Sherry submitted her minutes for September 2023

**Communications:** Received 3<sup>rd</sup> Quarter Empire Franchise Fee of \$585.<sup>87</sup>

**Unfinished Business:** Supervisor Scott informed the Board that he meant with Amanda Demaria-Rodriguez regarding the ARPA Fund Money. She advised that we hold off on spending the money until we hear back from the County on whether we get approved for the park grant, but either way we can use the ARPA Fund towards the Park Project. It must be designated for its purpose of use by the end of 2024. Then it has to be spent by the end of 2026.

**New Business:** Court Clerk, Gloria Stigers, resigned and Kimberly Tuttle has applied for the Court Clerk position to Honorable Leon Tuttle

**Resolution #46**

RESIGNATION OF COURT CLERK

On motion of Councilperson Yessman, seconded by Councilperson Taber, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that the Town of Montour hereby accepts Gloria Stigers' letter of resignation from Town Court Clerk position effective October 4<sup>th</sup>, 2023

**Resolution #47**

APPOINTMENT OF COURT CLERK

On motion of Councilperson Taber, seconded by Councilperson Stamp, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that the Town of Montour hereby appoints Kimberly Tuttle as Interim Court Clerk for the Town of Montour Court

**Havana Glen:** Up \$3,217.<sup>53</sup> from 2022. Gloria informed the Board that Frederic Howard had a reservation for three nights, he paid for the three nights, but then only stayed two and he would like to be refunded for the night that he did not stay. The Board agreed that this was not a refundable circumstance. Gloria then spoke to the Board about NASCAR 2024. The date was changed to a month later in the year and the park is already booked for that weekend. Therefore, we are unable to accommodate our NASCAR campers. However, all of them have already paid their one-night nonrefundable deposit. In this case where it is not their fault, we would like to refund them their deposit, if that is what they wish. The Board agreed that this was the right thing to do in this circumstance.

**Budget Workshop Meeting:** Monday October 23<sup>rd</sup>, 2023 at 7:00<sup>pm</sup>. This budget workshop will be advertised

**Next Regular Meeting:** Public Hearing for Preliminary Budget on Thursday November 9<sup>th</sup>, 2023 at 7:00<sup>pm</sup> with Regular Meeting to immediately follow

**Adjourn:** On motion of Supervisor Scott, seconded by Councilperson Taber, with all-in-favor the meeting be adjourned at 8:15<sup>pm</sup>

Respectfully Submitted: \_\_\_\_\_ Gloria Stigers, Town Clerk