

Regular Meeting March 12th, 2024

The Regular Meeting was held Tuesday March 12th, 2024 at 7:00^{pm} in the Boardroom at Havana Glen

Present: Donna Taber – Councilperson/Deputy Supervisor
Robert Simpson – Councilperson
Breana Yessman – Councilperson
Brian Stamp – Councilperson
Rick Carroll – Building Inspector III
Gloria Stigers – Town Clerk

Absent: David Scott – Town Supervisor
Mike Croft – Highway Superintendent

Others: Eleanor Lattin – Historical Society
Pam Chicone – Town Resident

Pledge of Allegiance: Deputy Supervisor Taber invited everyone present to stand and join in the saying of the Pledge of Allegiance at 7:00^{pm}

Resolution #16

READING OF MINUTES

On motion of Councilperson Simpson, seconded by Councilperson Yessman, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that the minutes from February 13th, 2024 meeting be accepted as read

Resolution #17

PAYMENT OF BILLS

On motion of Councilperson Simpson, seconded by Councilperson Stamp, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that Abstract #003 be paid in the following manner after proper audit:

- General: \$32,591.⁹⁷
- Highway: \$9,198.¹⁹
- SF1: \$45,695.⁰⁰
- SF2: \$27,686.⁰⁰
- Trust & Agency: \$829.⁶²

Guest(s): Eleanor Lattin with the Historical Society thanked the Town for their continued support, handed out their annual report, and updated the Board on upcoming events. Pam Chicone, a Town resident, wanted to give thanks to the Town for all the good work that is done and being done by everyone.

Report of Town Officials and Committee Members:

HIGHWAY: Superintendent Croft was unable to attend, however, he left a letter with Clerk Stigers that he received from the County for approval to spend funds on the Town's behalf.

Resolution #18

APPROVAL TO SPEND FUNDS

On motion of Councilperson Stamp, seconded by Councilperson Yessman, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that the Town approves Highway Superintendent Mike Croft be permitted to spend funds on behalf of the Town

SUPERVISOR: Supervisor Scott had his report for February 2024 ready for the Board to look over

JUSTICE: Justice Tuttle sent over his report for February 2024

CLERK: Gloria submitted her report for February 2024

Regular Meeting March 12th, 2024

BUILDING INSPECTOR III: Rick submitted his report for February 2024 and spoke to the Board about issuing a Special Use Permit to Christopher McCarthy for his dry camping on Cotton Hanlon Rd known as Valley View Camp. Chris has made corrections to this dry camping to comply with Town zoning.

Resolution #19

SPECIAL USE PERMIT

On motion of Councilperson Stamp, seconded by Councilperson Simpson, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that the Town agrees to issue a Special Use Permit to Christopher McCarthy for no more than four (4) dry camping sites at his Cotton Hanlon Rd location known as Valley View Camp

LANDFILL: No meeting

PLANNING BOARD: Sherry submitted her minutes for February 2024 meeting

Communications: Received 4th quarter Charter Franchise Fee of \$976.⁷⁶. Received Annual Report for Erie Canalway.

Unfinished Business: Gloria informed the Board that she heard back from the President of the Adult Softball League and he has agreed to all terms that the Town proposed for the use of the Havana Glen Park baseball field. The Board also reviewed the Tuition Reimbursement Agreement for Scott Crane’s CDL training through BOCES. Lastly, the Board reviewed the letter to be sent to Clyde Auble regarding options for his structures/driveways that are on Town property.

New Business: Court Clerk Kim Tuttle sent her letter of resignation and Katrina Decker has applied for the Court Clerk position. Gloria also asked the Board to consider a prepaid phone for the Park Manager and provided phones and plans with prices. This will be discussed more at the April meeting.

Resolution #20

RESIGNATION OF KIM TUTTLE

On motion of Councilperson Yessman, seconded by Councilperson Stamp, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that the Town accepts Kim Tuttle’s resignation from Town Court Clerk

Resolution #21

APPOINTMENT OF KATRINA DECKER

On motion of Councilperson Stamp, seconded by Councilperson Simpson, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that the Town appoints Katrina Decker as Town Court Clerk for the remainder of the 2024 year

Havana Glen: Up \$2,810.⁰⁰ from 2023

Next Meeting: Tuesday April 9th, 2024 at 7:00_{pm}

Adjourn: On motion of Councilperson Simpson, seconded by Councilperson Yessman, with all-in-favor the meeting be adjourned at 7:51_{pm}

Respectfully Submitted: _____ Gloria Stigers, Town Clerk