

## Public Hearing and Regular Meeting

The Public Hearing and Regular Meeting was held on Tuesday June 13<sup>th</sup>, 2023 at 7:00<sub>pm</sub> in the Boardroom at Havana Glen

**Present:** David Scott – Town Supervisor  
Donna Taber – Councilperson  
Robert Simpson – Councilperson  
Brian Stamp – Councilperson  
Dana Bailey – Highway Superintendent  
Rick Carroll – Building Inspector III  
Gloria Stigers – Town Clerk  
Staci Coston – Deputy Clerk

**Absent:** Breana Yessman – Councilperson

**Others:** Charles Reston – Resident  
Jessica Faulkner – Resident  
Barbara Johnson – Resident  
Jim Howell – County Legislature

**Pledge of Allegiance:** Supervisor Scott invited everyone present to stand and join in the Pledge of Allegiance to the Flag at 7:00<sub>pm</sub>

### Public Hearing

The Public Hearing was advertised in the Review & Express on publish dates 5/31/23 and 6/7/23. It was also posted on the Town's Website at [www.townofmontourny.com](http://www.townofmontourny.com).

The intended purpose of this meeting is to hear public comments regarding a proposed Local Law on regulations of Campers as Temporary Residences. The Town Supervisor and Town Board listened to comments from the public that was present. These concerns will be taken into consideration moving forward.

### **Resolution #24**

#### CLOSE PUBLIC HEARING AND ENTER INTO REGULAR MEETING

On motion of Supervisor Scott, seconded by Councilperson Stamp, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that the Public Hearing portion of this meeting be closed and the Town Board enter into the Regular Meeting at 7:16<sub>pm</sub>

### Regular Meeting

The same people who were present for the Public Hearing were also present for the Regular Meeting

### **Resolution #25**

#### READING OF MINUTES

On motion of Councilperson Taber, seconded by Councilperson Simpson, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that the minutes from May 9<sup>th</sup>, 2023 meeting be accepted as read

### **Resolution #26**

#### PAYMENT OF BILLS

On motion of Supervisor Scott, seconded by Councilperson Simpson, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that Abstract #006 be paid in the following manner:

- General: \$14,912.<sup>23</sup>

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- Highway: \$13,912.<sup>84</sup>
- Trust & Agency: \$798.<sup>98</sup>

**Guest(s):** Jim Howell, County Legislature, informed the Town Board on happenings and resolutions being passed at the County level

#### **Report of Town Officials and Committee Members:**

**HIGHWAY:** Superintendent Bailey informed the Town Board that Junk Day was a success. The dump truck was completely full. The pipes on Cass Rd. have been changed out and soon they will mill down and pave Cass Rd. starting at County Road 8 down to the Hector line. They have almost completed their first round of road side mowing. A complaint came in about dust on Stewart Rd, so that road has been dust oiled.

**SUPERVISOR:** Supervisor Scott had his report for May 2023 ready for the Board to look over. Supervisor Scott also informed the Board that he heard from Bruce, at the bank, and all of our account have been raised to 4.45% interest rate.

**JUSTICE:** Judge Spaccio sent over his report for May 2023

**CLERK:** Gloria submitted her report for May 2023

**BUILDING INSPECTOR III:** Rick submitted his report for May 2023

**LANDFILL:** No meeting. Supervisor Scott and Councilperson Stamp will attend the next meeting with the intent of Councilperson Stamp being the Town of Montour representative

**PLANNING BOARD:** May meeting was cancelled. Next meeting is June 21<sup>st</sup>, 2023 at 7:00<sub>pm</sub>

**Communications:** Received first quarter Charter Franchise Fee of \$975.<sup>47</sup>. Received first quarter Sales Tax of \$23,416.<sup>77</sup>. Informed the Board that we received a letter from Town of Huntington Councilperson Eugene Cook, along with a resolution that was passed in their Town, requesting that the New York State Legislature and Governor Hochul draft and enact legislation to allow a voter's identification process to assist with keeping voter's registration rolls current. Town Clerk Gloria informed the Board that there are counterfeit \$100's going around per an email from Town of Hamilton Clerk.

**Unfinished Business:** Supervisor Scott is working with Kristin VanHorn on the Consolidated Fund Application for the Park.

#### **Resolution #27**

##### SOLAR FARM HOST AGREEMENT MEGAWATT FEE

On motion of Councilperson Taber, seconded by Councilperson Stamp, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that the Town of Montour commits to investing the monies received from Above Grid Solar LLC megawatt fee of \$125,000.<sup>00</sup> into Havana Glen Park

**New Business:** We received a request from the Village of Montour Falls to support them in applying for a grant through NYSDEC Urban and Community Forestry Grant Program. They will be doing an inventory on Village trees and Town trees. If approved the Village could get up to \$75,000.<sup>00</sup>.

#### **Resolution #28**

##### TOWN'S SUPPORT OF VILLAGE GRANT APPLICATION

On motion of Supervisor Scott, seconded by Councilperson Simpson, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that the Town of Montour approve and endorse the Village of Montour Falls' application to the New York State Department of Environmental Conservation (NYSDEC) Urban and Community Forestry Grant Program.

WHEREAS, the Village of Montour Falls is the primary applicant and desires to apply for up to \$75,000 in financial assistance with no match requirement; and

WHEREAS, the application proposes funding for a joint Tree Inventory and Community Forest Management Plan in the Village of Montour Falls and the Town of Montour; and  
WHEREAS, the median household income (2021) in the Village of Montour Falls is \$29,878 which about half of the median household income in Schuyler County (\$56,437) and approximately two-fifths the median household income in the entire state of New York (\$75,157); and  
WHEREAS, the grant application requires the approval and endorsement of the governing body of the municipality in which the project will be located; and  
NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Montour approves and endorses the NYSDEC Urban and Community Forestry Program grant application for financial assistance prepared for and to be submitted by the Village of Montour Falls.

**New Business Cont'd...** Received a draft of the Audit Report for fiscal year 2022 and spoke about Eleanor Lattin's interest in being the Town of Montour's Historian.

**Resolution #29**

2022 AUP REPORT

On motion of Supervisor Scott, seconded by Councilperson Stamp, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that the Town Board acknowledges that the required examination was conducted for the Town Supervisor, Town Clerk, and Town Justice

**BE IT FURTHER RESOLVED** that the Town Board has received and accepts the 2022 FY audit for the Town Supervisor, Town Clerk, and Town Justice

**Resolution #30**

APPOINTMENT OF HISTORIAN

On motion of Councilperson Taber, seconded by Councilperson Simpson, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that Eleanor Lattin be appointed as Town of Montour Historian

**Havana Glen:** Up \$894.<sup>48</sup> from 2022. Town Clerk, Gloria, and Deputy Clerk, Staci, presented changes to the Town Board regarding the Park. These included price increases, reservation and cancellation regulations, and deposits due at the time of reserving.

**Resolution # 31**

HAVANA GLEN PARK RATES & RULES CHANGES

On motion of Supervisor Scott, seconded by Councilperson Taber, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that the Town Clerk be permitted to make the following changes to Havana Glen Park & Campground Rules and Rates for the 2024 Season:

- Price Increases:
  - o Tents (no hook-ups) - \$25.<sup>00</sup>
  - o Water & Electric Sites - \$35.<sup>00</sup>
  - o Pavilion #1 - \$100.<sup>00</sup>
  - o Pavilion #2 - \$75.<sup>00</sup>
  - o Pavilion #3 - \$125.<sup>00</sup>
  - o Parking - \$3.<sup>00</sup>
- Deposits & Cancellations
  - o One-night non-refundable deposit for reservations that are 1-night to 6-nights long
  - o Three-night non-refundable deposit for reservation that are 7-nights to 14-nights long
  - o Deposits to be made at the time of making reservation
  - o If cancelling a campsite, a refund for anything paid after the one-night/three-night non-refundable deposit will be issued if cancelled before two weeks prior to the reservation.
  - o If cancelled less than two weeks prior to reservation no refund will be issued
  - o If you are a no-show/no-call for your one-night or three-night non-refundable deposit, your campsite will then be reserved out to the next interested person, unless your reservation has been paid in full

- Pavilions are to be paid in full at time of making reservation
- If cancelling a pavilion reservation, a 50% refund will be issued if cancelled two weeks prior to reserved date. No refund will be issued if cancelled less than two weeks before reserved date
- Reservations
  - Reservations can be made up to a year in advance from the last day of your intended stay
    - I.e.; If you are reserving for June 21 and leaving on June 28 of the following year you can reserve until June 27 of the current year
  - Holiday weekends and NASCAR weekend require a three-night minimum stay
  - If you are a regular Holiday Weekend/NASCAR Weekend camper, you will have the next full business day to reserve the same spot for the following year. If you do not reserve within that day your site will then be available to the next interested person
- Garbage
  - Pavilions will still have garbage cans provided and will be picked up by the Park Manager after the party is over
  - Camping will no longer have garbage cans or bags provided, nor will the Park Manager be picking them up. Please bring your own garbage bags and/or cans and dispose of them in the provided dumpster

**Next Meeting:** Tuesday July 11<sup>th</sup>, 2023 at 7:00<sub>pm</sub>

**Adjourn:** On motion of Supervisor Scott, seconded by Councilperson Simpson, all-in-favor, the meeting be adjourned at 8:47<sub>pm</sub>

Respectfully Submitted: \_\_\_\_\_ Gloria Stigers, Town Clerk