

Regular Meeting February 13th, 2024

The Regular Meeting was held Tuesday February 13th, 2024 at 7:00_{pm} in the Boardroom at Havana Glen

Present: David Scott – Town Supervisor
Donna Taber – Councilperson
Robert Simpson – Councilperson
Breana Yessman – Councilperson
Brian Stamp – Councilperson
Dana Bailey – Highway Superintendent
Rick Carroll – Building Inspector III
Gloria Stigers – Town Clerk

Absent: None

Others: None

Pledge of Allegiance: Supervisor Scott invited everyone present to stand and join in the saying of the Pledge of Allegiance at 7:00_{pm}

Resolution #05

READING OF MINUTES

On motion of Councilperson Taber, seconded by Councilperson Stamp, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED that the minutes from January 15th, 2024 meeting be accepted as read

Resolution #06

PAYMENT OF BILLS

On motion of Councilperson Yessman, seconded by Councilperson Taber, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED that Abstract #002 be paid in the following manner, after proper audit:

- General: \$16,132.¹⁶
- Highway: \$21,640.²¹
- Trust & Agency: \$812.⁷⁴

Guest(s): None

Report of Town Officials and Committee Members:

HIGHWAY: Superintendent Bailey informed the Board that this is his last meeting as he will be retiring this month on February 22nd, 2024. Mike has been in to do more training and go over the roads and Dana informed him on what is lined up for when he steps in as Superintendent. With no snow the Highway Department has been catching up on some cleaning, repainting the garage floor and also filled holes on Rock Cabin Rd.

SUPERVISOR: Supervisor Scott had his report for January 2024 ready for the Board to look over

JUSTICE: Justice Tuttle sent over his report for January 2024

CLERK: Gloria submitted her report for January 2024

BUILDING INSPECTOR III: Rick submitted his report for January 2024

LANDFILL: No meeting

PLANNING BOARD: Sherry submitted her minutes for January 2024

Communications: There is a Land Use Leadership Alliance Training Program if any Town Board Members and/or Officials are interested in attending. We received our NYMIR Policy for 2024 which includes Cyber Security

Unfinished Business: The Board agreed to move forward with the previously agreed upon estimate from SCT Computers with a total of 6 (six) emails for the Town Supervisor, Town Clerk, Deputy Clerk, Highway Superintendent, Building Inspector, and Bookkeeper. Supervisor Scott updated the Board that the Solar Farm company has agreed the \$125,000.⁰⁰. The Board then discussed the proposal from Clyde Auble, owner of the neighboring trailer park. We have a proposed letter out to our Attorney for review but also have a few more questions to inquire about.

Resolution #07

RESCIND RESOLUTION #04

On motion of Councilperson Stamp, seconded by Councilperson Yessman, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED that Resolution #004 be rescinded for further discussion regarding the matter of selling Town Land to Clyde Auble

New Business: The following six resolutions were discussed and passed.

Resolution #08

ROBERT BAILEY RESIGNATION

On motion of Councilperson Stamp, seconded by Councilperson Taber, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED that the Town accepts Robert Bailey's letter of resignation as Highway Superintendent effective February 23rd, 2024 with his last day being February 22nd, 2024

Resolution #09

APPOINTMENT OF MIKE CROFT

On motion of Councilperson Yessman, seconded by Councilperson Simpson, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED that the Town appoints Mike Croft as Highway Superintendent for the remainder of the 2024 year

Resolution #10

BOOKKEEPER TO SUPERVISOR AGREEMENT

On motion of Councilperson Yessman, seconded by Councilperson Taber, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED that the Town enter into the proposed agreement with Becki Wheeler for Bookkeeper to the Supervisor

Resolution #11

LEON TUTTLE RESIGNATION

On motion of Councilperson Simpson, seconded by Councilperson Yessman, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED that the Town accept Leon Tuttle's resignation as temporary Town Justice effective February 29, 2024

Resolution #12

APPOINTMENT OF STEVE DECKER

On motion of Councilperson Stamp, seconded by Councilperson Simpson, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED that the Town appoints Steve Decker as temporary Town Justice for the remainder of the 2024 year or until a decision has been made regarding Justice Spaccio

Resolution #13

MONEY TRANSFERS FOR 2023

On motion of Councilperson Yessman, seconded by Councilperson Stamp, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED that the Bookkeeper to the Supervisor be authorized to move money in the following manner:

- From DA5130.2 Machinery Equipment to DA9987 Machinery Reserve in the amount of \$51,300.⁰⁰
- From DA5120.2 Bridge Equipment to DA0004 Bridge Fund in the amount of \$16,000.⁰⁰
- From DA5120.4 Bridge Contractual to DA0004 Bridge Fund in the amount of \$1,250.⁰⁰
- From General Fund A – Park Profit to A8587 Park Reserve in the amount of \$23,000.⁰⁰

Havana Glen: Up \$307.⁰³ from 2023. Passed the following two resolutions and briefly touched on the Adult Softball League using the Park Baseball Field for the 2024 season. This will be talked about more in the March meeting.

Resolution #14

PARK GRANT RESOLUTION

On motion of Councilperson Simpson, seconded by Councilperson Taber, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED that the Town approves the following proposed resolution for the Park Grant

Contractor: Town of Montour

Project Number: 237411

Project Name: Havana Glen Park Improvements

REDC: ST

Contract Number: C237411GM

County: Schuyler

RESOLVED, that the Town of Montour applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under the Environmental Protection Fund Grant Program for Parks, Preservation and Heritage (EPF) for the purpose of funding the Havana Glen Park Improvements; RESOLVED, that the Town of Montour is authorized and directed to accept these grant funds in an amount not to exceed \$500,000 for the project described in the grant application;

RESOLVED, that the Town of Montour is authorized and directed to agree to the terms and conditions of the State of New York Contract for Grants (“Contract”) with OPRHP for such Havana Glen Park Improvements;

RESOLVED, that the Town of Montour is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

RESOLVED, that the governing body of the municipality delegates signing authority to execute the Contract and any amendments thereto, any required deed of easement, and any other certifications to the individuals who hold the following elected or appointed municipal office and employment position titles: Supervisor or Deputy Supervisor of the Town of Montour.

Resolution #15

HIRING OF PROJECT MANAGER

On motion of Councilperson Taber, seconded by Councilperson Yessman, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED, that the Town of Montour hereby accepts the Service Proposal Renewal with Ascend Collaborative Development, LLC

WHEREAS, Amanda Rodriguez Demaria will provide Professional Community and Economic Development Services for the Town’s grants and/or projects. Said services will be billed monthly to the Town at a rate of \$75.⁰⁰ per hour. The duration of this agreements will be in effect from January 15th, 2024 through January 14th, 2025

Next Meeting: Tuesday March 12th, 2024 at 7:00_{pm}

Adjourn: On motion of Councilperson Taber, seconded by Councilperson Yessman, with all-in-favor the meeting be adjourned at 8:11_{pm}

Respectfully Submitted: _____ Gloria Stigers, Town Clerk