

Regular Meeting February 11th, 2025

The Regular Meeting was held on Tuesday February 11th, 2025 at 7:00_{pm} in the Boardroom at Havana Glen

Present: David Scott – Town Supervisor
Donna Taber – Councilperson
Robert Simpson – Councilperson
Breana Yessman – Councilperson
Brian Stamp – Councilperson
Michael Croft – Highway Superintendent
Richard Carroll – Building Inspector III
Gloria Stigers – Town Clerk

Absent: None

Others: Tony Nevone, Code Enforcer

Pledge of Allegiance: Supervisor Scott invited everyone present to stand and join in the saying of the Pledge of Allegiance at 7:00_{pm}

Resolution #07

READING OF MINUTES

On motion of Councilperson Taber, seconded by Councilperson Stamp, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED that the minutes from January 14th, 2025 Regular Meeting be accepted as read

Resolution #08

PAYMENT OF BILLS

On motion of Councilperson Yessman, seconded by Councilperson Simpson, the following resolution was

Adopted: Ayes – 5 Noes – 0

RESOLVED that after proper audit, Abstract #002 be paid in the following manner:

- General: \$34,472.¹¹
- Highway: \$19,379.³⁵
- Trust & Agency: \$1,101.³²

Guest(s): Tony Nevone to speak during the Building Inspector Report

Report of Town Officials and Committee Members:

HIGHWAY: Superintendent Mike Croft informed the Board that the new truck is on the road and Jesse has been plowing with it. They will be getting the Volvo and GMC 10-Wheeler ready for auction. Superintendent Croft also stated that there has been a shortage on salt. They have utilized an entire bay of free waste salt from Cargil and he was able to order enough salt from American Rock Salt (who was also in a shortage) to hopefully get the Town through the rest of the season. The Town has gone through 2x the amount of salt as last season due to the several small storms we have been experiencing. Next, Superintendent Croft informed the Board that he has been working on updating the Personnel Policy and has made high-lights and side notes on updates and changes that he would like to see the Personnel Policy. When ready these updates and changes will go in front of the Board for review and possible approval. Superintendent Croft updated the Board on Scott Crane, since he received his CDL, he has had his pre-employment drug screening and will now be added to the random quarterly rotation for Federal Motor Carrier CDL Substance Testing. All of the Highway Department employees are registered for the Workplace Violence and Harassment/Discrimination Training on February 26th and Bookkeeper Becki Wheeler has set-up an informational meeting at the Town of Catharine with a representative from Deferred Comp on March 4th that the Highway Department will also attend. Superintendent Croft informed the Board that Jerry Verrigni, from Schuyler County Soil & Water, contacted him regarding the salt storage shed that the Town is supposed to be receiving. Verrigni stated that they have found funding for this. There will have to be a contract in place, along with funding and engineered drawing and a bid

package. This is something that Superintendent Croft will follow up on and update the Board as information comes in. Next, Superintendent Croft told the Board that he is interested in having a concrete apron poured in front of the highway garage. Approximately 72' x 14' and around \$10,000. He will obtain pricing and present to the Board in the month or two since he is interested in this getting done before the Park opens in May. He also stated that he has been doing research on replacing the '08 GMC Dump Truck. Replacing with a fully outfitted truck with a plow and dump would be around \$100,000. He will keep looking into this. Lastly, Superintendent Croft passed around a form for the Board Members to sign that allows him to spend the money in specific road improvement funds.

SUPERVISOR: Supervisor Scott had his report for January 2025 ready for the Board to look over

JUSTICE: Judge Decker sent over his report for January 2025

CLERK: Gloria submitted her report for January 2025

BUILDING INSPECTOR III: Rick submitted his report for January 2025. Rick also updated that Board on the two properties that had been previously discussed. The Switzer residence with the fire was sent out a letter informing him that he has until June 1st, 2025 to remove the trailer from the property. Rick hasn't heard from him and will follow up with him 30 days from when the notice was sent. Tony Nevone, Code Enforcer that is handling the Genesee St. property updated the board that a Violation Notice was sent to them and no one has reached out to Rick or himself. However, Clerk, Gloria Stigers, stated that Alan Fausel called the office asking for Rick's number, it was given to him but Rick never received a call. Both parties Violation Notice had this February 11th date on it to appear before the Board but neither party was present at this meeting. The Board decided to allow Tony to move forward, after the required 30 days (2/20/25) from the Violation Notice, with the issuance of an appearance ticket.

LANDFILL: No meeting

PLANNING BOARD: No January Meeting

Communications: None

Unfinished Business: Last meeting the Board made a decision regarding the RFP Bids and chose HUNT Engineer for the Park Project over Saratoga Associates and Anne Hersh AIA Architects. Anne Hersh had some discrepancies in her bid and per the Town's Attorney we needed to give her 30-days to explain/amend said discrepancies. Attorney Halpin sent her a letter stating this information. Nothing was received from Anne by Clerk Stigers, Attorney Halpin, or Grant Manager Amanda Demaria. Anne also was a no-show at the meeting. With this information, the Board re-affirms their decision made at the January Meeting (Resolution #04) to contract with HUNT Engineer for the Havana Glen Park Project.

New Business: None

Havana Glen: Up \$277.⁵⁰ from 2024

Next Meeting: March 11th, 2025 at 7:00_{pm}. Supervisor Scott may be out of Town, if so, this meeting will be run by Councilperson Donna Taber

Adjourn: On motion of Councilperson Yessman, seconded by Councilperson Simpson, with all-in-favor, the meeting be adjourned at 7:49_{pm}

Respectfully Submitted: _____ Gloria Stigers, Town Clerk