

## Regular Meeting April 8<sup>th</sup>, 2025

The Regular Meeting was held on Tuesday April 8<sup>th</sup>, 2025 at 7:00<sub>pm</sub> in the Boardroom at Havana Glen

**Present:** David Scott – Town Supervisor  
Donna Taber – Councilperson  
Robert Simpson – Councilperson  
Breana Yessman – Councilperson  
Brian Stamp – Councilperson  
Michael Croft – Highway Superintendent  
Gloria Stigers – Town Clerk

**Absent:** Richard Carroll – Highway Superintendent

**Others:** Eleanor Lattin, Historical Society  
Mary Cavagna, Public Health

**Pledge of Allegiance:** Supervisor Scott invited everyone present to stand and join in the saying of the Pledge of Allegiance at 7:00<sub>pm</sub>

### Resolution #16

#### READING OF MINUTES

On motion of Councilperson Taber, seconded by Councilperson Simpson, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that the minutes from the March 11<sup>th</sup>, 2025 meeting be accepted as read

### Resolution #17

#### PAYMENT OF BILLS

On motion of Councilperson Yessman, seconded by Councilperson Taber, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that after proper audit, Abstract #004 be paid in the following manner:

- General: \$11,643.<sup>04</sup>
- Highway: \$18,667.<sup>26</sup>
- Trust & Agency: \$1,101.<sup>32</sup>

**Guest(s):** Eleanor Lattin from the Schuyler County Historical Society gave an update on the 2024 annual report, upcoming events, and updates happening to the building.

Mary Cavagna from Schuyler County Public Health gave an update about the programs that Public Health offers, as well as upcoming events, including rabies clinics and drug take back day.

### Report of Town Officials and Committee Members:

**HIGHWAY:** Superintendent Croft was looking for feedback on the Personnel Policy. The Board Members looked it over and said it looks good with the changed Superintendent Croft has made. Supervisor Scott hasn't had a chance to look over the changes yet.

Superintendent Croft informed the board of road work being done. They are cold patching holes, started sweeping the roads and ditching, received several quotes for road projects, and will start a culvert pipe install on Drew Road soon. Fitzpatrick Hill Road bridge had its annual inspection and was red flagged. With help from Schuyler County Highway the work that needed to be done was done and Superintendent Croft sent in a response with pictures. The apron for the garage is scheduled to be done the week of April 22<sup>nd</sup> and gutters have already been installed to aid in water mitigation to minimize erosion to the apron. Superintendent Croft informed the Board that in order to list the GMC and the Volvo for auction they need to first be declared as "surplus". An appraiser will come out and appraise the vehicles prior.

**Resolution #18**

**DECLARE THE GMC & VOLVO AS SURPLUS**

On motion of Councilperson Stamp, seconded by Councilperson Yessman, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that the 1993 GMC and the 2011 Volvo be declared as surplus and entered into auction

**BE IT FURTHER RESOLVED** that Superintendent Mike Croft be permitted to act on behalf of the Town to counter-offer without the need for special session and/or board approval to sell, with the understanding that Superintendent Croft will first consult with Town Supervisor David Scott

**SUPERVISOR:** Supervisor Scott had his report for March 2025 ready for the Board to look over. Bookkeeper-to-Supervisor, Becki Wheeler, would like Board approval to transfer \$100,000.<sup>00</sup> from the checking account to the savings account.

**Resolution #19**

**TRANSFER OF MONEY**

On motion of Councilperson Stamp, seconded by Councilperson Taber, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that Bookkeeper-to-Supervisor, Becki Wheeler, be permitted to transfer \$100,000.<sup>00</sup> from the checking account into the savings account

**JUSTICE:** Judge Decker sent over his report for March 2025

**CLERK:** Gloria submitted her report for March 2025

**BUILDING INSPECTOR III:** Rick submitted his report for March 2025

**LANDFILL:** No meeting

**PLANNING BOARD:** Sherry submitted her minutes for March 2025

**Communications:** Due to unforeseen circumstances the Town's Grant Manager, Amanda Demaria Rodriguez, will be stepping back for the time being. Supervisor Scott will meet with her colleague, Leah Naylor, in April as she will be taking over the Town for Amanda.

**Unfinished Business:** Supervisor Scott and Superintendent Croft received pictures with projected placements of where the new salt storage shed can be placed. The shed has to be 100 feet from the creek, the fence can go on the property line and the concrete wall would be 10 feet off the property line. This creates a problem as part of a shed and driveway belonging to a homeowner in the trailer park is on our property where we will need to build. Supervisor Scott will speak with Attorney Halpin about this and get a letter drawn up to inform the homeowner of this issue and what needs to be done to resolve it.

**New Business:** NYS has passed a law that mandates all Townships with a population over 1,500 to have a .gov website by the end of the year. We will look more into this and what it entails. The first meeting for the Odessa Fire Department to become a District will be on May 21<sup>st</sup>, 2025. We will confirm this day, time, and location at our May meeting.

**Havana Glen:** Up \$101.<sup>00</sup> from 2024. The Adult Softball League is interested in returning on Sundays for the 2025 season. The Board agreed that this is fine under the same rules and regulations as last year and a team fee of \$100 be paid to the Town.

**Next Meeting:** Tuesday May 13<sup>th</sup>, 2025 at 7:00<sub>pm</sub>

**Adjourn:** On motion of Councilperson Taber, seconded by Councilperson Simpson, with all-in-favor, the meeting be adjourned at 8:25<sub>pm</sub>

Respectfully Submitted: \_\_\_\_\_ Gloria Stigers, Town Clerk