

## Regular Meeting

The regular meeting was held September 14<sup>th</sup>, 2021 in the Boardroom at Havana Glen

**Present:** David Scott – Town Supervisor  
Donna Taber – Councilperson  
Robert Simpson – Councilperson  
Breana Yessman – Councilperson  
Dana Bailey – Highway Superintendent  
Gloria Stigers – Town Clerk

**Absent:** Tiffany Zinger – Councilperson  
Dean Hillyard – Building Inspector III

**Others Present:** None

**Pledge of Allegiance:** Supervisor Scott invited everyone present to stand and join in the Pledge of Allegiance at 7:00pm

### Resolution #38

#### READING OF MINUTES

On motion of Councilperson Taber, seconded by Councilperson Yessman, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that the minutes from August 10<sup>th</sup>, meeting be accepted as read

### Resolution #39

#### BUDGET AMENDMENTS

On motion of Supervisor Scott, Seconded by Councilperson Taber, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that Supervisor Scott be authorized to make the following Budget Amendments

1. Increase Revenue – SF1-2270 – \$230.<sup>43</sup>  
Increase Expenditure – SF1-3410.41 – \$230.<sup>43</sup>  
Reason – Increase in Foreign Fire Tax received and sent to Fire Districts
2. Increase Revenue – SF2-2270 – \$348.<sup>30</sup>  
Increase Expenditure – SF2-3410.41 – \$348.<sup>30</sup>  
Reason – Increase in Foreign Fire Tax received and sent to Fire Districts
3. Increase Park Water – A7110.42 – \$600.<sup>00</sup>  
Decrease Park Misc. – A7110.40 – \$600.<sup>00</sup>  
Reason – Overage in water bill(s)
4. Increase Machinery Contractual – DA5130.4 – \$6,000.<sup>00</sup>  
Decrease Machinery Equipment – DA5130.2 – \$6,000.<sup>00</sup>

## **Resolution #40**

### PAYMENT OF BILLS

On motion of Supervisor Scott, seconded by Councilperson Simpson, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that the bills on Abstract #009 be paid in the following manner, after proper audit

- General: \$8,426.<sup>91</sup>
- Highway: \$24,131.<sup>00</sup>
- Trust & Agency: \$832.<sup>02</sup>

**Guest:** None

### **Town Officials & Committee Members Reports:**

HIGHWAY: Highway Superintendent Bailey informed the Board that Carl Silliman is currently out on comp due to an injury sustained while reprofiling Hitchcock Road.

SUPERVISOR: Supervisor Scott had his report for August 2021 ready for the Board to look over

JUSTICE: Judge Spaccio sent over his report for August 2021

TOWN CLERK: Gloria submitted her report for August 2021

BUILDING INSPECTOR III: Dean submitted his report for August 2021

LANDFILL: Councilperson Yessman stated the next meeting is September 15<sup>th</sup>, 2021

PLANNING BOARD: August 2021 meeting was cancelled

**Communications:** Received all of the following – Schuyler County Sales Tax of \$29,172.<sup>32</sup>, Charter Franchise Fee of \$867.<sup>93</sup>, and the PILOT Distribution of \$167.<sup>59</sup> – will receive the rest next month.

**Unfinished Business:** The Board discussed changing our previous resolution for adopting the same zoning laws as the Village of Montour Falls for Marijuana Dispensaries. Supervisor Scott stated that he will talk with the Planning Board and the Village of Montour Falls about the Town adopting its own zoning law instead. The Board and Supervisor Scott acknowledged that a public meeting will need to be held for when this takes place.

**New Business:** Our 2020 audit, done by Insero & Co., is finished and they submitted their 2020 AUP Report. Town and Village Court Clerk Bonnie Pierce has resigned and Gloria Stigers has been appointed. The Board also discussed adopting Juneteenth as a holiday that employees will have the day off for.

## **Resolution #41**

### 2020 AUP REPORT

On motion of Supervisor Scott, seconded by Councilperson Taber, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that the Town Board acknowledges that the required examination was conducted for the Town Supervisor, Town Clerk, and Town Justice

**BE IT FURTHER RESOLVED** that the Town Board has received and accepts the 2020 FY audit for the Town Supervisor, Town Clerk, and Town Justice



**Resolution #42**

**RESIGNATION & APPOINTMENT OF COURT CLERK**

On motion of Supervisor Scott, seconded by Councilperson Simpson, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that the Board accepts the resignation of Bonnie Pierce and accepts the appointment of Gloria Stigers as the Town and Village Court Clerk effective 10/1/21

**Resolution #43**

**JUNETEENTH HOLIDAY**

On motion of Supervisor Scott, seconded by Councilperson Taber, the following resolution was

**Adopted: Ayes – 4 Noes – 0**

**RESOLVED** that Juneteenth be recognized as a holiday and added to the Personnel Policy as a paid holiday off

**Havana Glen:** Clerk Gloria reported that Havana Glen is up \$7,707.<sup>68</sup> from 2020

**Next Regular Meeting:** Tuesday October 12<sup>th</sup>, 2021 at 7:00pm with budget workshop to follow

**Adjourn:** On motion of Supervisor Scott, seconded by Councilperson Taber, the meeting be adjourned at 7:42pm

Respectfully Submitted: \_\_\_\_\_



Gloria Stigers, Town Clerk