

## Regular Meeting

The Regular Meeting was held February 8<sup>th</sup>, 2022 at 7:00pm in the Boardroom at Havana Glen

**Present:** David Scott – Supervisor  
Donna Taber – Councilperson  
Robert Simpson – Councilperson  
Breana Yessman – Councilperson  
Tiffany Zinger – Councilperson  
Dana Bailey – Highway Superintendent  
Rick Carroll – Building Inspector III  
Gloria Stigers – Town Clerk

**Absent:** None

**Others Present:** None

**Pledge of Allegiance:** Supervisor Scott invited everyone to stand and join in the Pledge of Allegiance at 7:00pm

### **Resolution #06**

#### READING OF MINUTES

On motion of Councilperson Taber, seconded by Councilperson Zinger, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that the minutes from January 11<sup>th</sup>, 2022 Public Hearing and Regular Meeting be accepted as read

### **Resolution #07**

#### PAYMENT OF BILLS

On motion of Supervisor Scott, seconded by Councilperson Zinger, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that the bills on Abstract #002 be paid in the following manner, after proper audit

- General: \$27,610.<sup>52</sup>
- Highway: \$24,621.<sup>50</sup>
- SF1 (Montour Fire Dept.): \$50,977.<sup>00</sup>
- SF2 (Odessa Fire Dept): \$26,611.<sup>00</sup>
- Trust & Agency: \$633.<sup>12</sup>

**Guest:** None

### **Report of Town Officials and Committee Members:**

HIGHWAY: Superintendent Bailey informed the Board Members that he received an agreement for “Intermunicipal Agreement Regarding Services to be Provided Relating to Soil & Water Conservation”. This agreement allows Soil & Water to assist each municipality in the agreement with FEMA in the event of a natural disaster.

### **Resolution #08**

#### INTERMUNICIPAL AGREEMENT

On motion of Supervisor Scott, seconded by Councilperson Zinger, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that Superintendent Bailey be permitted to sign the agreement with Soil and Water

SUPERVISOR: Supervisor Scott had his report for January 2022 ready for the Board to look over

JUSTICE: Judge Spaccio sent over his report for January 2022

TOWN CLERK: Gloria submitted her report for January 2022



BUILDING INSPECTOR III: Rick submitted his report for January 2022. He, also, stated that the Building Permit in spot #4 on his report is for a new boiler and he let the Board Members know that someone had complained, back in November, about a roof leak and mold in a home that they are renting. He has made multiple attempts to get out there and look at it but the complainant has cancelled each time.

LANDFILL: No Meeting

PLANNING BOARD: Supervisor Scott explained to the Board Members that he has spoken with Attorney Halpin on how to go about adding Marijuana Dispensaries/Consumption Sites to the zoning, as well as, changing the allowed height of (see-through) fencing in the Town's zoning. He hopes to hear back from Attorney Halpin on these matters by our March meeting.

**Communications:** None

**Unfinished Business:** Per an email from the Town's ARPA Rep, Amanda Rodriguez Demaria, we need a resolution in order to allocate the Town's ARPA Funds.

**Resolution #09**

ALLOCATING ARPA FUNDS

On motion of Supervisor Scott, seconded by Councilperson Simpson, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that the Town of Montour will receive a total of \$71,401.<sup>00</sup> through the Corona Virus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021 and the Town of Montour has allocated the funds for Wastewater Infrastructure Improvements at Havana Glen as allowed use of funds (Interim Final Rules: Federal Register / Vol: 86, No. 93 / Monday May 17<sup>th</sup>, 2021 / Rules and Regulations page 26802).

Also discussed under 'Unfinished Business' was virtual meetings. Councilperson Yessman emailed the Board Members information regarding a conference phone that she is familiar with using along with software options and pricing. Clerk Gloria informed the Board Members of legalities on the Clerk side of virtual meetings, i.e.; monthly advertising with the call-in information, verbatim minutes while under Governor Hochul's 'special authority' and advertising Board Members home address as an available location of meeting when back under 'normal authority'. This is only done when a Board Member is unable to make it to a Board Meeting and will video/conference call in to be counted as present for the meeting. Supervisor Scott stated he will speak with Attorney Halpin on what he knows about virtual meetings.

**New Business:** Clerk Gloria informed the Board that she received an email from Kelly Anderson, Real Property Director, stating that the Governor has created a one-time local option for Towns to waive the requirement for individuals to remit a renewal form to receive either their Senior Citizen or Disabled Persons exemption on the 2022 Assessment Roll

**Resolution #10**

WAIVE RENEWAL REMITTANCE REQUIREMENT FOR 2022 ASSESSMENT ROLL

On motion of Supervisor Scott, seconded by Councilperson Zinger, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that the Town Board hereby directs the Assessor to grant exemptions to all property owners that received either the Senior Citizen (467) or Persons with Disabilities (459-c) exemption on the 2021 Assessment Roll without requiring a renewal application to be filed

Also, discussed under 'New Business' was creating a new position for a Bookkeeper In-Training

**Resolution #11**

CREATE BOOKKEEPER IN-TRAINING POSITION

On motion of Supervisor Scott, seconded by Councilperson Yessman, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that Supervisor Scott be authorized to take the necessary steps to create a new position for Bookkeeper to Supervisor In-Training

Lastly, discussed under 'New Business' was money from 2021 that will be moved to Reserve Funds

**Resolution #12**

MOVING MONEY TO RESERVE FUNDS

On motion of Supervisor Scott, seconded by Councilperson Yessman, the following resolution was

**Adopted: Ayes – 5 Noes – 0**

**RESOLVED** that Supervisor Scott be allowed to move money from 2021 to these Reserve Funds in the following manner:

1. **Move From:** Logs - \$12,000.<sup>00</sup>  
Park Profit - \$20,000.<sup>00</sup>  
General Fund - \$20,000.<sup>00</sup>  
- **Move To:** Park Reserve - \$52,000.<sup>00</sup>
  
2. **Move From:** DA5120.2 (Equipment) - \$3,478.<sup>00</sup>  
DA5120.4 (Contractual) - \$2,000.<sup>00</sup>  
- **Move To:** Bridge Reserve - \$5,478.<sup>00</sup>
  
3. **Move From:** DA5130.2 (Equipment) - \$28,750.<sup>00</sup>  
- **Move To:** Machinery Reserve - \$28,750.<sup>00</sup>

**Havana Glen:** None

**Next Regular Meeting:** The next Regular Meeting will be held Tuesday March 8<sup>th</sup>, 2022 at 7:00pm in the Boardroom at Havana Glen

**Adjourn:** On motion of Supervisor Scott, seconded by Councilperson Taber, the meeting be adjourned at 7:57pm

Respectfully Submitted: \_\_\_\_\_ Gloria Stigers, Town Clerk