

Regular Meeting

The regular meeting was held April 12th, 2022 at 7:00_{pm} in the Boardroom at Havana Glen

Present: David Scott – Supervisor
Donna Taber – Councilperson
Robert Simpson – Councilperson
Breana Yessman – Councilperson
Dana Bailey – Highway Superintendent
Rick Carroll – Building Inspector III
Gloria Stigers – Town Clerk

Absent: Tiffany Zinger – Councilperson

Others: None

Pledge of Allegiance: Supervisor Scott invited everyone present to stand and join in the Pledge of Allegiance at 7:00_{pm}

Resolution #17

READING OF MINUTES

On motion of Councilperson Taber, seconded by Supervisor Scott, the following motion was

Adopted: Ayes – 4 Noes – 0

RESOLVED that the minutes from March 8th, 2022 Meeting be accepted as read

Resolution #18

PAYMENT OF BILLS

On motion of Supervisor Scott, seconded by Councilperson Simpson, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that the bills on Abstract #004 be paid in the following manner, after proper audit

- General: \$10,363.⁸⁹
- Highway: \$31,566.⁸³
- Trust & Agency: \$1,266.²⁴

Guest(s): None

Report of Town Officials and Committee Members:

HIGHWAY: Superintendent Bailey informed the Board that he rejected all the bids for the hot mix highway project because the prices were too high. Started grading Rock Cabin Road which is in the Village but the Town maintains it because we have a grader and we also get the CHIP money for it. They used the County's broom and got the roads broomed that needed it. Dana let the Board know that he has ordered our broom but it will still be a while before we get it. They used the Village of Odessa's chipper to start cleaning up the trees that were cut down in the park. Lastly, they have started hauling crusher run in for Drew Road which will be reprofiled and triple coated with oil and stone along with Hitchcock Road.

SUPERVISOR: Supervisor Scott had his report for March 2022 ready for the Board to look over

JUSTICE: Judge Spaccio sent over his report for March 2022

TOWN CLERK: Gloria submitted her report for March 2022

BUILDING INSPECTOR III: Rick submitted his report for March 2022. He also informed the Board that he finished up the report due to the State and asked the Board if they had any objections to switching to new building permit application. The Board had no objections.

LANDFILL: Next meeting is on Wednesday April 20, 2022 at 7:00_{pm} at the Town of Dix

PLANNING BOARD: Sherry submitted her minutes for March 2022 meeting

Communications: Received 1st Quarter Empire Franchise Fee of \$913.⁶², Town Finance School information, Dog Control Officer Inspection Report, Village Concert Series

Resolution #19

VILLAGE CONCERT SERIES

On motion of Supervisor Scott, seconded by Councilperson Yessman, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that the Town of Montour supports the Village of Montour Falls' Summer Concert Series at the Montour Marina as part of the Harvest Festival

Unfinished Business: Supervisor Scott went over the updates on the Zoning Ordinances. We will hold a Public Hearing regarding this on May 10th, 2022 at 7:00^{pm}. Charter Franchise has sent over their new agreement as our existing one expires in July. Supervisor Scott will have Attorney Halpin look this agreement over and will speak with him on any changes we would like to present to Charter. The Country Falls Apartments is asking for a refund from their reassessment. Attorney Halpin suggests trying to settle at a partial payment.

Resolution #20

COUNTRY FALLS APARTMENT REFUND

On motion of Supervisor Scott, seconded by Councilperson Taber, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that Attorney Halpin proceed with a partial refund settlement offer with Country Falls Apartments

New Business: Received the Inero Contract (our annual audit is scheduled for April 25th and 26th) which increased by \$500. This is \$200 over our budgeted price. Supervisor Scott will speak with Inero to negotiate for the price we budgeted for. We received an application for our Bookkeeper-to-Supervisor position and will be interviewing with this person next week. SCOPED has sent over a request that we submit two sites that could be developed or redeveloped. Supervisor Scott will discuss the specifics with SCOPED to see what the meaning of 'sites' is. Richard Owlett is interested in our Historian position. However, he lives in the Town of Cathartine. The Board has no objections to him not living in the Town of Montour. Kyle Bailey has applied for the M.E.O position. He is Superintendent Bailey's son. According to the Town of Montour's Personell Policy as long as the Board approves, we are allowed to hire relatives.

Resolution #21

RICHARD OWLETT APPOINTED AS HISTORIAN

On motion of Supervisor Scott, seconded by Councilperson Yessman, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that Richard Owlett be appointed as Town of Montour Historian

Resolution #22

KYLE BAILEY AS MEO HIRE

On motion of Supervisor Scott, seconded by Councilperson Simpson, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that Highway Superintendent Dana Bailey be permitted to hire Kyle Bailey for the available Motor Equipment Operator position

Havana Glen: Down \$960.⁰⁰ from 2021, Town Clerk Gloria went over some ideas for the park including a credit card reader, as well as, a phone or tablet to use for the credit card reader. Also, an update to the existing phone system to install extensions and voicemail options. Supervisor Scott and Superintendent Bailey informed the Board that the youth baseball and adult baseball leagues that use our field would like to install 100ft fence down each of the foul lines and is wondering if we would help pay. The Board discussed this and has agreed to help the leagues pay for the installation of this fence. We are unaware at this time of how much the Town will be paying. Park Manager Carol Schumacher has submitted her resignation letter but has also suggested Bill and Barb Daugherty for this position. They have both already filed an application with Clerk Gloria. Supervisor Scott, Superintendent Bailey, and Clerk Gloria will meet with them in the upcoming week to go over job details and expectations.

Resolution #23

ACCEPTANCE OF RESIGNATION

On motion of Supervisor Scott, seconded by Councilperson Taber, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that the Board accepts the resignation of Carol Schumacher, Park Manager, effective April 12th, 2022

Resolution #24

PARK MANAGER APPLICANTS

On motion of Supervisor Scott, seconded by Councilperson Yessman, the following resolution was

Adopted: Ayes – 4 Noes – 0

RESOLVED that the Town of Montour be permitted to contract with Bill and/or Barb Daugherty as Park Manager contingent on how the interview goes

Next Meeting: Tuesday May 10th, 2022. Public Hearing starting at 7:00_{pm} with regular meeting to immediately follow

Adjourn: On motion of Councilperson Taber, seconded by Councilperson Yessman, the meeting be adjourned at 8:50_{pm}

Respectfully Submitted: _____ Gloria Stigers, Town Clerk